

**Minutes of the Meeting of Kirby Cane & Ellingham Parish Council on Monday, 13th
January 2020 at 7.30pm in the Memorial Hall, Kirby Cane**

Present:

John Cook Richard Canham James Lally Lesley Lodge
Julie Pickering Michael Skipper Iain Wright

Also the clerk to the council, Jane Love, District Councillor Chris Brown and ten members of the public.

1. To receive apologies for absence:

District Councillor Brendan Bernard had sent his apologies.

2. To receive declarations of interest from members on items on the agenda, and any requests for a dispensation on those interests:

John Cook and Michael Skipper were trustees of the Kirby Cane Memorial Hall, Iain Wright was a trustee of Kirby Cane Charity, Richard Canham was a trustee of the Ellingham United Charities, and John Cook had a non-pecuniary interest in the Ellingham United Charities.

3. To approve the minutes of the meeting of 9th December 2019:

The minutes of the Parish Council meeting on 9th December were agreed to be correct and were signed by the chairman.

4. To report matters arising from the minutes of the meeting on 9th December 2019:

The clerk had contacted Norfolk County Council about a reduction of the speed limit on the A143, which had been refused. This would appear later in the agenda.

Work on the public rights of way along the A143 had been carried out the previous Thursday and Friday and the day of the meeting – all side brush had been cut back to an acceptable width, leaf and mud removed and taken to one side. The clerk had advised Norfolk County Council that there were no locks on posts, so they could easily be lifted out.

Bins for allotments – South Norfolk Council would not provide bins to non-residential properties, so the clerk had contacted a large commercial waste handler, which could provide bins on collection by request for £9/lift, £1/week. The Allotment Society had indicated that a general waste bin would be very useful, and would only be needed after the last bonfire in the spring. The Allotment Society would provide an update at the March PC meeting.

The clerk had heard that the parking situation along Yarmouth Road seemed much improved following the parish council's appeal to residents.

The mole situation was also much better at playing field following attention from the pest control contractor.

5. Opportunity for public participation:

Cllr Skipper provided details of the new Kirby Cane Estate permissive access arrangements for residents who had not been able to attend the previous meeting; A143 speed limit issue - residents gave further background information about dangerous overtaking on the 50-mile-an-hour straight stretch, and told the meeting that Highways had agreed to do renew the solid white and dotted lines in 2018, but nothing had been done.

Councillors and residents also discussed the difference in approach to speed limits which seemed to be adopted in Suffolk, particularly along the A140.

The Chairman then brought forward item 12i) for discussion by councillors:

12. Specific local issues – i) highways issues:

After considerable discussion, councillors asked the clerk to enquire whether the police could take any speed control action on the straight stretch of the A143, and asked her

to contact the highways again about renewing the white lines, and ask for a meeting with the Highways Engineer.

6. To discuss correspondence:

- a) the Newgate Allotment Society had sent a letter to thank the council regarding the revision of the bonfire protocol;
- b) there would be a presentation of the consultation of the Greater Norwich Local Plan on 23 January, and Cllr Wright had offered to attend;
- c) There would be a seminar on Parish Paths on 28 February at Thompson, near Thetford, and the clerk hoped to attend, which Cllr Lodge may also attend.

7. To receive a financial report from the Clerk and to approve invoices for payment:

Councillors agreed payment of the list of cheques presented by the clerk and the chairman checked the reconciliation and bank statements.

Balance b/f at 18 th November 2019	£ 48,257.31
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Credits:

South Norfolk Council	Recycling credit	£	250.00
Sub-total of credits		£	250.00

Payments to be agreed:

IMON Site Ltd	November + December grasscutting		£240.00
KC Memorial Hall	Meetings 3/12 & 9/12 + 13/1/20		£30.00
Geldeston Parish Council	Half share of SAM2 unit		£850.00
Durrants	Newgate Allotment rent		£175.00
South Norfolk Council	Dog bin emptying 2019/20		£640.80
	Mole control July to September 2019		£48.00
TT Jones Electrical			£65.18
Norfolk Pension Fund	Clerk's pension contribs Dec/Jan		£281.50
Jane Love	Clerk's salary Dec/Jan		£950.04
	Clerk's travel expenses		£22.95
	Printer cartridges		£9.69
	100 x 2 nd class stamps		£61.00
	Clerk's use of home		£36.00
Sub-total of payments		£	3,410.16

Balance c/f at 13 th January 2020	£ 45,097.15 *
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**This total includes £2500 reserve towards the cost of a future election, £6000 in general reserves, £500 legal & professional reserve, £1000 contingency reserve, £300 unspent Ellingham Football Club grant, £197.09 remaining of grant to the Memorial Hall to end financial year 2019/20 and £20800 for the footway lights*

** clerk had paid tax for December & January direct to HMRC

8. To consider the Parish Council's budget for 2020/21 and decide on the precept:

Following the previous meeting the clerk had revised the budget in line with councillors' directions. She had also recently heard some positive news regarding a possible site for a carpark for the school and had therefore also added £3000 for the preparation of plans and any other costs that might be required before fundraising could get underway.

Councillors agreed the budgetary provisions, and agreed the request of £20,500 in precept from South Norfolk Council for the 2020/2021 financial year. Due to an

increase in the tax base (number of council tax paying households) this worked out at a slightly lower amount per Band D household than the previous year, although the precept remained at the same level.

The clerk advised councillors that she had heard from SNC that efforts were still being made to split out the electricity supply to the footway lights so that they could receive their own electricity bill, but this had not yet been achieved.

9. To consider the appointment of an internal auditor:

Councillors agreed the re-appointment of Pauline James as internal auditor for 2019/20.

10. To consider arrangements for the Annual Parish Meeting on 20th April 2020:

The clerk was asked to write to local organisations to invite them to attend the meeting, and it was hoped that by then there might be some carpark plans to show to the community. The clerk would also contact the local community service programme to see if someone could come and give a talk about how those carrying out community service could help with projects and ongoing maintenance etc.

The meeting would take similar form to previous years, with refreshments provided after the speakers.

11. To consider the appointment of trustees to the Ellingham United Charities:

Councillors resolved to re-appoint Stephanie Day, Alan Chapman and Roddam Gooch as trustees, parish councillor Richard Canham having already been appointed in July 2019. Cllr Wright pointed out that, depending on the EUC constitution, it might be possible for the charity to co-opt another trustee if it so wished.

12. To consider specific local issues:

- i) Highways issues – one of the steps on the railway bridge footpath was broken
- ii) parking at Ellingham School – the clerk had been advised that there may be land available for the project, and it was now up to the EUC to see how it wished to proceed. Councillors agreed to set up a committee including as many members from different groups within the community as possible, and Monday, 3rd February was suggested as a possible date, depending on a reply from the charity.
- iii) village shop as Asset of Community Value – the clerk reported that SNC had advised that as the shop was being sold with a sitting tenant running the shop business the ACV moratorium would not be activated. The clerk was asked to get more details from SNC to check on the current position.

13. To receive a report on the playground:

The pest control contractor had advised that the mole activity on the field was the worst he had seen, but had taken appropriate action. Cllr Lodge reported that she had carried out the safety checks, and all was in good order, with the exception of the rabbit rocker, which now needed replacing. She reported that a project for 2020 would be dealing with rust which had got into the joints on the adult gym equipment, and one of the bongos on the sensory equipment needed repair. The new tyre on the zip wire was holding up well, and the steps on the stair mound were looking good. There would be a quiz on 1st February in the Memorial Hall to raise money for the playground.

14. To consider any planning matters:

Wardley Hill campsite: the application for a manager's dwelling and site office and an extension to the campsite had been refused by the SNC planning committee and councillors were keen to know whether they could offer any assistance at a possible appeal as the campsite was an asset to the village;

2019/2310, Red House Farm, Broome – comments were invited on an application for retrospective planning permission for business activity from the premises. Councillors asked the clerk to respond that although they had no objections to the application as such, they opposed the use of Wardley Hill Road and Old Bungay Road by vehicles

from the premises as the narrow lanes were not suitable for large vehicles and the increased traffic involved, and as a condition of approval all vehicles from the premises should turn left onto Dulls Road and then onto A146;
2019/2391, 4 Chapel Meadow – Erection of single storey side extensions, approved with conditions.

The clerk reported that she had been advised by the Broads Authority that they would no longer provide paper copies of planning notifications, but would now send notifications by email, as is done by SNC and NCC.

15. To receive items for information:

Cllr Wright reported that although it is early days for the use of SAM2 unit, it had provided some interesting data and he would be able to provide a more complete report at the next meeting in March.

14. To receive items for the next agenda:

Carpark, SAM2 report

15. Date of next meeting – Monday, 16th March, 7.30pm

There being no further business, the meeting closed at 21.13.

Signed.....
Chairman

Dated.....