

The next meeting of the finance committee of Kirby Cane & Ellingham Parish Council will take place on Tuesday, 16th December 2025 at 7pm at Kirby Cane Memorial Hall.

**THERE WILL BE NO PAPER COPIES OF THE AGENDA AT THE MEETING
THERE WILL BE NO PAPER COPIES OF THE PREVIOUS MEETING'S MINUTES
AVAILABLE AT THE MEETING**

**ALL DOCUMENTS ARE AVAILABLE TO VIEW ON THE KIRBY CANE &
ELLINGHAM PARISH COUNCIL WEBSITE PRIOR TO THE MEETING**

<https://www.kce-pc.gov.uk/meetings-agendas>

Jane Love

Jane Love – Clerk to the Council
10th December 2025

Members of the Public and the Press are welcome to attend

1. To receive apologies for absence
2. To receive declarations of interest from members on items on the agenda, and any requests for a dispensation on those interests
3. Opportunity for public participation
4. To consider planning matters, including:
 - 2025/3488: Home Farm Cottage Home Farm Road Ellingham Norfolk NR35 2EL
Conversion of existing agricultural building into a new two bedroom cottage with two storey extension and current lean-to area enclosed to existing Home Farm Cottage (no2 dwellings)
 - 2025/3745: 27 Yarmouth Road Kirby Cane Norfolk NR35 2HE
Erection of 1 no. self-build dwelling
5. To approve the minutes of the finance committee meeting on 16th December 2024
6. To consider emergency funding request for Kirby Cane Memorial Hall
7. To consider training requirements
8. To consider immediate incidental expenses
9. To consider applications for Parish Council funding for 2026/27
10. To discuss in detail the Parish Council's budget for 2026/27
11. To consider any items relating to the car park project
12. To receive items for information
13. To receive items for the next agenda
14. Date of next meeting – (full Parish Council meeting) Monday, 12th January 2026,
7pm

Notes:

9. To consider applications for Parish Council funding for 2026/27:

(Please see attached letters for detail)

a) Ellingham PCC –

Grant 2019/20 = £500

Grant 2020/21 = £500

Grant 2021/22 = £750

Grant 2022/23 = £750

Grant 2023/24 = £850

Grant 2024/25 = £900

Grant 2025/26 = £900

Grant 2026/27 = ????

b) Kirby Cane PCC -

Grant 2019/20 = £500

Grant 2020/21 = £500

Grant 2021/22 = £750

Grant 2022/23 = £750

Grant 2023/24 = £850

Grant 2024/25 = £900

Grant 2025/26 = £900

Grant 2026/27 = ????

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c) Kirby Cane Memorial Hall – an emergency grant for 2025/26 has been requested (information attached)

d) Newgate Allotment Society – grant for water pipe insulation in the sum of £960 (details attached)

e) Tidings magazine –

Grant 2021/22 = £200

Grant 2022/23 = £185

Grant 2023/24 = £200

Grant 2024/25 = £250

Grant 2025/26 = £500

Grant 2026/27 = ?? (request not yet received)

6. To discuss in detail the Parish Council's budget for 2026/27:

Draft budget attached.

Some points to note:-

- 1) The grasscutting at the playing field – IMON Site has once again undertaken to keep its charges the same at £120 + VAT per month, as it has done for at least the past twelve years. They are pleased to continue to be involved with “such a worthwhile project”;
- 2) It is proposed that a “contingency reserve” of £1000 is maintained for emergency funding for the village organisations during the year, especially as PCs are now able to give grant funding to churches.
- 3) Could I please have receipts for the current year for councillors' expenses, printer cartridges, paper etc – thank you!