

# Kirby Cane & Ellingham Parish Council

Financial year ending 31 March 2022

**2020/21**

**2021/22**

**Receipts:**

20500 Precept	20500
0 VAT reclaimed	908.49
250 Recycling credit	250
1150 Grants received	0
150 Sales of village history book	247.5
0 Proceeds from fundraising events	416.86
175 Rent for allotments	175
<hr/> 22225	<hr/> 22498

**Payments:**

77.96 Hire of hall/meeting costs	156.99
241.76 Subscriptions	253.33
35 Data Protection registration	35
605.09 Insurance	611.74
0 Bank charges	18
7590.83 Clerk's salary + pension contributions	7790.09
900 Grant - Memorial hall	100
1000 Grants - Kirby Cane PCC + Ellingham PCC	1500
136 Grants – miscellaneous	350
166.67 Grants – Allotment Society	200
290 Audit fees	325
0 Training	88
140.13 Expenses – travel	125.82
284.7 Expenses – stationery & use of home	216
£1,019.02 Car park project	3114.5
£438.17 Village history book costs	0
0 Toilet hire for playing field – summer holidays	225
175 Allotment rent	175
728.55 Footway lights – maintenance	313.64
0 Footway lights – replacement of lanterns	4485
0 <i>Playing field</i> : Equipment purchase	0
275.43 <i>Playing field</i> : Maintenance and hedges	1133.7
1200 <i>Playing field</i> :Grasscutting	1200
145.5 <i>Playing field</i> :Play equipment inspection	145.5
183.5 <i>Playing field</i> :Pest control	262.5
102 <i>Playing field</i> :Ground rent	115
547 Dog bin servicing (SNC)	663.6
£761.59 Miscellaneous	507.83
797.61 VAT on payments	2207.38
<hr/> 17841.51	<hr/> 26318.62
45,265.85 Balance b/f at 1st April	49827.34
22225.00 Income for the year	22497.85
-17841.51 Payments for the year	-26318.62
178.00 Cancelled cheque	
<hr/> 49827.34 Balance c/f at 31st March	<hr/> 46006.57
£50,172.34 Balance at bank account at 31 <sup>st</sup> March	46006.57
-345.00 o/s cheques	
<hr/> 49827.34	

The above statement represents fairly the financial position of the authority as at 31st March 2022 and reflects its income and expenditure during the year.

Signed.....Signed.....

Chairman

Responsible Financial Officer

Dated:

# Kirby Cane & Ellingham Parish Council

Financial year ending 31 March 2022

**County area:** Norfolk

**Prepared by:** Jane Love, Clerk to the Council and Responsible Financial Officer

**Date:** 25-Apr-22

Current account balance as at 31 March 2022	Unity	£2,801.42
	Barclays	£43,205.15
	Total	<u>£46,006.57</u>

Net balance as at 31 March 2022	<u>£46,006.57</u>
---------------------------------	-------------------

## Cash book:

Balance as at 1 April 2021	£49,827.34
Receipts	£22,497.85
Payments	-£26,318.62

Net balance as at 31 March 2022	<u>£46,006.57</u>
---------------------------------	-------------------

# Kirby Cane & Ellingham Parish Council

Financial year ending 31 March 2022

## Notes to the Accounts

<b>1. Assets</b>	£
Kirby Cane Memorial Hall	1.00
Defibrillator cabinet	925.00
Bus shelter	4061.45
Kirby Cane village sign	1671.61
Ellingham village sign	1.00
Home Watch signs	139.01
Bench at junction Mill Road/Crisp Road	1.00
Laptop	316.62
Dog Waste Bins	562.26
Fence & gate	1324.17
Footway lights – Kirby Cane	5600.00
Footway lights – Ellingham	15200.00
SAM2 unit (shared with Geldeston PC)	1700.00
Play equipment	89389.21
Adult gym equipment	4413.55
Other ground surfaces	20728.71
	<u>146034.59</u>

Assets are listed at insurance value or net purchase price. Community assets are listed as £1.

## 2. Tenancies

The Council rents the Newgate Allotments for £175.

The Council rents the Ellingham Playing Field for £115.

## 3. Donations

The Council paid £750 each to Ellingham PCC and to Kirby Cane PCC for grasscutting. It also allocated £100 for the Kirby Cane Memorial Hall, which was spent on renovation of the hall's exterior noticeboard. A grant of £300 remained in reserve for Ellingham Football Club. £200 was granted to the Newgate Allotment Society, which was used to help the society pay for a replacement ride-on mower.

## 4. Commitments

The Council has no outstanding commitments from the financial year 2021/22.

## Variances

### Explanation of variances – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

**Insert figures from Section 2 of the AGAR in all Blue highlighted boxes**

**Next, please provide full explanations, including numerical values, for the following that will be in the green boxes where relevant:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200)
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £
1 Balances Brought Forward	45,266	49,827	
2 Precept or Rates and Levies	20,500	20,500	0
3 Total Other Receipts	1,725	1,998	273
4 Staff Costs	7,591	7,790	199
5 Loan Interest/Capital Repayment	0	0	0
6 All Other Payments	10,073	18,529	8,456
7 Balances Carried Forward	49,827	46,006	
8 Total Cash and Short Term Investments	49,827	46,006	

Variances			
9 Total Fixed Assets plus Other Long Term Investments	146,034	146,234	200
10 Total Borrowings	0	0	0

**Rounding errors of up to £2 are tolerable**

**Variances of £200 or less are tolerable**

**BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE C**

## Variances

be flagged

));  
%

twice the

Variance %	Explanation Required?	
		Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>
		Explanation of % variance from PY opening balance not required - Balance brought forward agrees
0.00%	NO	
15.83%	YES	
2.62%	NO	
0.00%	NO	
83.95%	YES	
		VARIANCE EXPLANATION NOT REQUIRED
	YES	EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES
		VARIANCE EXPLANATION NOT REQUIRED

Variances

0.14%

NO



0.00%

NO



**CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)**

## Variances

**Explanation from smaller authority (must include narrative and supporting figures)**

VAT reclaimed for 2020/21 was paid in 2021/22

The council incurred costs of £3115 for its project to create a car park for the community, and also replaced the old lanterns on the footway lights for LEDs to reduce electricity usage in the long-term, at a cost of £4485, in addition to other costs associated with more “normal” activities due to the relaxation of Covid 19 restrictions.

The council holds a reserve of £23,300 against replacement of footway lights



## Variances

--

--

## Reserves

### Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year

The council holds a reserve of £23,300 against replacement of footway lights

	£	£	£
<b>Earmarked reserves:</b>			
Footway lights	23300		
Playground (general)	1000		
Contingency	1000		
Election costs	3000		
General	9000		
Memorial Hall	49		
Football club	300		
Playground project	2281		
		39930	
<b>General reserve</b>	6077		
		6077	
<b>Total reserves (must agree to Box 7)</b>			<b>46007</b>

## Reserves

ar end: